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**Ref. No. CA.474/505/01/79**

**Date: 31<sup>th</sup> May, 2025**

Head of Institutions,  
Public and Private Institution  
**TANZANIA.**

**Attention:** Institution Data Protection Officer (DPO's)

**Re: 3-DAYS SPECIAL TRAINING FOR DATA PROTECTION OFFICERS (DPOS)  
STARTING 2<sup>ND</sup> JULY, 2025 ONWARDS**

Reference is made to the above captioned subject matter.

2. The Personal Data Protection Commission (PDPC), established under the Personal Data Protection Act, Cap. 44, hereby invites all **Data Protection Officers (DPOs)** for a **Special 3-Day Training** from all public and private institutions. The training is set to officially begin on **2<sup>nd</sup> July, 2025 onwards and will be conducted in Morogoro region**. The Theme of the training is *"Empowering Privacy and Data Protection Compliance: Strengthening Capacity for Effective Implementation of the Personal Data Protection Legal Framework in United Republic of Tanzania"*.

3. This training is part of the Commission's mandate to ensure that all institutions in the country implement the Personal Data Protection Act accurately and professionally. All DPOs and individuals responsible for personal data protection are strongly encouraged to participate without fail.

4. DPOs from both public and private institutions and others interested to participate **must complete their registration** through the official Government Training and Seminars Management Systems (TSMS) via the following link <https://tsms.gov.go.tz> also through our website [www.pdpc.go.tz](http://www.pdpc.go.tz) **Participation fee is TZS 800,000/=** per participant for all three days, covering all participation costs except their upkeep allowance.

5. The training will be conducted in cohorts of 400 participants per session starting from **2<sup>nd</sup> July, 2025**, and will include in-depth instruction on:

- The roles and responsibilities of Data Protection Officers (DPOs);
- Preparation and submission of quarterly compliance reports;
- Preparation of Data Protection Impact Assessment (DPIA) reports;
- Preparation and Securing of Transborder Data flow permits; and
- Practical approaches to managing personal data protection within institutions.

The sessions will be facilitated by experienced experts from PDPC, specializing in personal data protection, with the goal of enhancing the professional capacity of all participants across the country.

6. **All institutions are urged** to ensure that their DPOs and other key personnel attend this important training for the benefit of institutional compliance, data security, and the promotion of the right to privacy for all individuals. Participation in such trainings is among key compliance activities that the PDPC insists for ensuring effective implementation of the Personal Data Protection Act. For further information please contact [events@pdpc.go.tz](mailto:events@pdpc.go.tz) or call the following numbers: +255695507751/+255718462536.

  
Digitally Signed By Eng. Stephen Wangwe  
Mon Jun 02 09:33:46 EAT 2025  
Eng. Stephen Wangwe  
**ACTING DIRECTOR GENERAL**